

**CHARTER**  
**ACLT LAND ACQUISITION AND PRESERVATION COMMITTEE**

1. Purpose

The committee establishes priorities for land purchase in accordance with the Five-Year Plan and direction from the Board of Directors. The committee members, at the request of the Executive Director, will intercede with County officials, serve on Government Committees, or contact property owners in order to attain the ACLT goals of land preservation in the Parkers Creek and Governors Run watersheds.

2. Organization

- A. Standing Committee: The Land Acquisition and Preservation Committee is a standing committee of the ACLT composed of five to nine persons.
- B. Members: Members of this committee must be members of ACLT. Pursuant to the ACLT Roles and Responsibilities of the Board of Directors, Committees and Staff, in addition to individuals requested to serve on the Committee by the President of the Board of Directors, the Committee chair may appoint other eligible individuals to serve on the Committee. It is desirable that the members know the area and have knowledge and contacts with the people who own land in the priority areas.
- i. Committee members shall serve for three (3) year terms. The terms of the Committee members shall expire on a rotating basis with no more than one-third of the Committee members' terms expiring at any one time. Terms are renewable with no limits.
  - ii. The Board President shall be an *ex-officio* voting member and the Executive Director shall be an *ex-officio* non-voting member.
  - iii. Any Committee member may be removed by the Board of Directors for failure to participate, non-performance of duties, or other cause deemed sufficient by the Board upon recommendation of the Board President. Members of this committee can be removed if they breach confidentiality. Committee members cannot have conflicts of interest or must excuse themselves from any decision or discussion that involves their conflict.
- C. Officers: The President of the Board nominates a current Board member to serve as the Committee chair. The Committee chair shall be approved by the Board of Directors for a three (3) year term, renewable with no limits. The Committee chair shall appoint a Committee recorder and any other officers deemed necessary.

- D. Subcommittees: The Committee may establish subcommittees as needed. The Committee chair shall appoint the chairs of any subcommittees from amongst the members of the Committee as a whole. The conduct of the subcommittee shall follow the same general guidance as for committees.
- E. Meetings: The committee shall meet at such times as called by the chair, the Executive Director, or by a majority of the committee to accomplish its goals, but not less than 3 times per year.
- F. Quorum: A quorum consists of a majority of the voting Committee members. A quorum of members must be present to conduct official business. Action on any issue requires approval by a majority of the voting members present.

3. Responsibilities

- A. Land in the two watersheds listed above is to be protected by donation, purchase, conservation easement, or other means, within the capabilities of the ACLT and allied conservation organizations and individuals to do so.
- B. We will work cooperatively with all Government agencies and other Conservation groups to meet these goals.
- C. The Five-Year Plan will include an evaluation of the land in the watersheds and will prioritize their importance, identify owners, and create an approach to protect the land that is fair to all parties.
- D. We may monitor easements on properties owned by others, as part of a commitment to encourage preservation.
- E. We will report all suggested actions to the Board for its approval, and will not authorize any commitment without first gaining Board or Executive Committee approval, who will then bring the action to the Board.
- F. The committee is responsible for maintaining a document with a prioritized listing of the currently available properties in the watersheds.

4. Records

- A. Minutes of the Committee's meetings shall be prepared and distributed to Committee members in a timely manner. Once approved by the Committee, the Committee recorder shall provide a copy of the approved minutes to the ACLT office, which shall maintain them as permanent records.
- B. The Committee shall prepare and submit an Annual Report of its activities for the membership (to be incorporated in the ACLT Annual Report and reported at the

Annual Meeting). As needed, it shall provide status reports at the bi-monthly Board of Directors' meetings and such other reports as requested by the Board.

5. *Charter Review*

The Committee shall review its charter every five (5) years for validity and appropriateness.

Adopted by the ACLT Board of Directors, May 15, 2021