

CHARTER
ACLT LAND MANAGEMENT COMMITTEE

1. Purpose:

The Land Management Committee (LMC) serves as the advisor to the Board of Directors of American Chestnut Land Trust (ACLT) on issues related to land management.

2. Organization

- A. Standing Committees: The LMC is a standing committee composed of up to fifteen persons, including the Committee Chairperson.
- B. Members: Members of this committee must be familiar with land management principles and may be from organizations other than the ACLT. Pursuant to the ACLT roles and Responsibilities of the Board of Directors, Committees, and Staff, in addition to individuals requested to serve on the Committee by the President of the Board of Directors, the Committee chair may appoint other eligible individuals to serve on the Committee.
- i. Committee members shall serve for three (3) year terms. The terms of the Committee members shall expire on a rotating basis with no more than one third of the Committee members' terms expiring at any one time. Terms are renewable with no limits.
 - ii. The Board President shall be an *ex-officio* voting member and the Executive Director shall be an *ex-officio* non-voting member.
 - iii. The ACLT Land Manager supports the Committee and is an *ex-officio*, non-voting member.
 - iv. Any committee member may be removed by the Board of Directors for failure to participate, non-performance of duties, or other cause deemed sufficient by the Board upon recommendation by the Board President and the chair.
- C. Officers: Officers are a chair, a vice chair, and a recorder. The President of the Board nominates a current Board member to serve as the Committee chairperson; the nominee must have served as a member of the committee for at least one year. The Committee chairperson shall be approved by the Board of Directors for a three (3) year term, renewable with no limits. The vice chairperson is nominated by the LMC Chairperson and approved by the LMC. The Committee chairperson shall appoint a recorder and any other officers deemed necessary.
- D. Subcommittees: The committee establishes subcommittees as needed. These subcommittees are chaired by a LMC member who is appointed by the LMC Chairperson. Membership of any subcommittee may include persons who are not

members of the committee. The conduct of the subcommittee shall follow the same general guidance as for committees.

- E. Meetings: The committee shall meet at least four times a year and at such additional times as requested by the committee chair or the Board of Directors. Committee meetings are open to ACLT members and other invited guests. The Committee chair has the authority to call for an executive session as deemed necessary.
- F. Quorum: Quorum consists of a majority of the voting Committee members. A quorum of members must be present to conduct official business. Action on any issue requires approval by a majority of the voting members present.

3. Responsibilities

The committee is responsible for establishment and implementation of annual goals and priorities for the management of properties owned, leased, or managed by ACLT and for preparing and disseminating informational material on land management to the Board of Directors, and if necessary, to the membership. The Committee prepares and submits an annual budget and estimate of future Land Management expenditures to the Budget and Finance Committee for review and presentation to the ACLT Board of Directors.

4. Records

- A. Minutes of the Committee's meetings shall be prepared and distributed to Committee members in a timely manner. Once approved by the Committee, the Committee recorder shall provide a copy of the approved minutes to the ACLT office, which shall maintain them as permanent records.
- B. The Committee shall prepare and submit an Annual Report of its activities for the membership (to be incorporated in the ACLT annual Report and reported at the Annual Meeting). As needed, it shall provide status reports at the bi-monthly Board of Directors' meetings and such other reports as requested by the Board.

5. Charter Review

The Committee shall review its charter every five (5) years for validity and appropriateness.

Adopted by the ACLT Board of Directors: May 15, 2021